MEETING MINUTES

MENANGLE ADVISORY PANEL

MEETING: # 1

LOCATION: Campbelltown Golf Club – Fairview Room

DATE: 10 March 2021

ATTENDEES:	Community Representatives	Angela Tyson (AT) Martin Scott (MS) Allana Storrier (AS) Nick Storrier (NS)
	Illawarra Metallurgical Coal (IMC) Representatives	Amanda Blunt (AB – IMC Community) Jerom Fox (JF – IMC Projects)
	Independent Chair	Kate Kernaghan (KK – Factotum Communications)
APOLOGIES:		Alex Szalla (ASz – IMC Community)

	PURPOSE
	The Menangle Advisory Panel (MAP) provides a forum to enable regular two-way communication between representatives of Menangle and Douglas Park residents and Illawarra Metallurgical Coal (IMC) about the Company's proposed ventilation and mine access project at 345 Menangle Road. The MAP provides a practical and helpful connection to residents for IMC through the members who have self-nominated to be on the Panel and voluntarily give their time.
	AGENDA
	1. Welcome and introductions 2. Declaration of interests 3. Acceptance of Terms of Reference 4. Role and purpose of the Menangle Advisory Panel 5. Frequency, location and timing of meetings 6. Illawarra Metallurgical Coal update a. Menangle Mine Ventilation and Access Project overview b. Project planning activities to date c. Planning and approvals process 7. General Business 8. Call for agenda items for next meeting
1	***WELCOME / APOLOGIES***
	KK opened the meeting at 6:05pm and noted apologies from **ASz**.

	All present provided an introduction of themselves and their interest / association with the project. **KK** – The independent chair. Liaison between Panel Members and IMC. **AB** – The Community Liaison for IMC on the proposal **JF** – The Project Team representative for the proposal **AS** – Administrative support (introduced by **KK** in her absence) **AT** – Local conveyancer with strong community ties living in Douglas Park **MS** – Local resident with strong community ties living in close proximity to the proposal site **AS** – Local resident with strong community ties living in close proximity to the proposal site **NS** – Local resident with strong community ties living in close proximity to the proposal site Traditional Owners (Dharawal People) acknowledged and respects paid to Elders past, present and emerging.
2	***DECLARATIONS OF INTEREST***
	No declarations of interest offered. Note: Independent Chair KK is remunerated by IMC.
3	***ACCEPTANCE OF TERMS OF REFERENCE***
	Draft Terms of Reference were distributed with the agenda in advance of the meeting. **AB** drew the members attention to the confidentiality clause and explained the intent of its inclusion. Terms of Reference were adopted unchanged.
4	***ROLE AND PURPOSE OF THE MENANGLE ADVISORY PANEL***
	KK The MAP provides a forum to enable regular two-way communication between Menangle and Douglas Park residents and IMC representatives about the Company's proposed ventilation and mine access project at 345 Menangle Road, Menangle. Membership on the MAP is limited to six-eight representatives of the Menangle and Douglas Park communities. There are four community representatives at this time, with a further two community representatives expressing interest in joining. The MAP provides a practical and helpful connection to residents for IMC through the members who have self-nominated to be on the Panel and voluntarily give their time.
5	***FREQUENCY, LOCATION AND TIMING OF MEETINGS***
	KK The MAP will meet on a needs basis depending on the speed of the proposed project's progress through planning and approvals. Wednesdays are generally convenient for committee members. A 6pm start is generally preferable. **MS**'s availability is linked to a fortnightly work roster. This will be considered when scheduling meetings. MAP members would like to meet at the RFS premises in Menangle if available, however the Campbelltown Golf Club is a convenient alternative if required.
6	***ILLAWARRA METALLURGICAL COAL UPDATE***
	AB **Project background** • Mine ventilation and access is integral to underground mining. Appin Mine is currently supported by mine access facilities and ventilation shafts in the Appin and Douglas Park areas. • IMC is considering the ongoing mine ventilation and access requirements as Appin Mine moves further from the existing surface infrastructure to ensure it can continue to operate safely.

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- A thorough assessment of future mine ventilation and access requirements was completed in 2020 as part of the Appin Mine plan review.
- The review determined one downcast ventilation shaft (draws air into the mine) and one upcast ventilation shaft (draws air out of the mine) is required to be operational by 2025.

Proposed project – Appin Mine Ventilation and Access Project

- The location of the proposed Appin Mine Ventilation and Access Project is 345 Menangle Road, Menangle.
- This location was determined by the ventilation requirements for the mine and the layout of the approved Appin Mine underground workings. The impacts of infrastructure on the surface were also considered in determining the location, such as the community, cultural heritage, environment and availability of suitable land.
- The proposed shafts would be known as Ventilation Shaft No. 7 (downcast) and Ventilation Shaft No. 8 (upcast) respectively.
- An opportunity to include mine access and associated facilities with the proposed ventilation shafts was also identified.
- A number of assessments arey underway to support the proposed project.

Proposed layout

- A render image of the proposed layout of the project at 345 Menangle Road was presented.
- Key infrastructure will include:
  - Ventilation Shaft No. 7 and mine access building
  - Ventilation Shaft No. 8 and fans
  - Mine access buildings such as administration and bathhouse facilities
  - Earth bunding and tree screening
- IMC noted the location is visible to the public and in proximity to landholders, noting it is particularly visible from Menangle Road on approach from the Menangle township. This was addressed in the early designs of the infrastructure using technology to understand the impact. Strategically placed bunding and tree planting will assist to mitigate the impact when the site is operational.
- The site will be cut and fill, with the spoil from the ventilation shafts assisting to create the earth bunding. **AS/NS** questioned if the height of Ventilation Shaft No. 8 was going to be lowered in the cut and fill progress (follow up from a question asked directly to IMC in 2020). **JF** noted the heights of Ventilation Shaft No. 8 had not changed since the discussion, and engineering was still considering if the request was possible in the design. Captured as an action for feedback.
- An additional tree screen along the Menangle Road property boundary is planned for Autumn 2021, with ground works already underway.
- An artist impression static and video animated images of the proposed completed state of the Project site at 345 Menangle Road were presented. If any community members make their interest known in understanding the possible visual impact from their properties, please direct them to **AB**.

Assessments

- Engineering and environmental assessments are underway. These assessments will be used to confirm the proposed infrastructure and project scope.
- The environmental assessments include:
  - Geotechnical drilling and test pits
  - Heritage surveys, including Aboriginal and European heritage
  - Biodiversity surveys
  - Air quality studies
  - Traffic studies
  - Noise studies
  - Agricultural Impact Assessment
- Geotechnical drilling activities are due to wrap up in March with the samples then to be analysed.
- We have also had assistance from residents in hosting traffic noise monitors in 2020 to collect data. This data will be incorporated into the noise studies currently underway.
- Information on these assessments will be shared with MAP members by mid-2021.
- The completed assessments will provide IMC with expected noise during construction and operation phases of the proposed project. The data will assist in determining if temporary (i.e. during construction) or permanent

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	(i.e. during operation) mitigation measures are required at nearby properties. Discussions with nearby properties regarding mitigation will occur as required, and it is something IMC is committed to. **Approvals** • The proposed project will follow a comprehensive approvals process through the NSW State Government. • IMC will be seeking a modification to the existing Bulli Seam Operations Project Consent (08_0150) as part of the process. • This process typically includes an opportunity for community and stakeholder input via submissions. • Typical steps in the modification process were outlined on the slide presentation and has been included on project updates shared with the community via letterbox drop. • IMC is at the third step in the approval process – to prepare and submit a Modification Report to Department of Planning, Industry and Environment. The assessments underway will provide information to support the Modification Report. Once the assessments are complete the Modification Report can be finalised. • IMC will keep Panel members informed of the progress through the approvals process via regular meeting updates. **Other** • The grass at 345 Menangle Road was slashed in early 2021 to support the Aboriginal Heritage survey work along the creek line. • Other activities at the property include the rehabilitation of the previous exploration drill site which is not linked to the proposed project.
7/8	***GENERAL BUSINESS / CALL FOR AGENDA ITEMS FOR NEXT MAP***
	No general business arising. Call for agenda items for next meeting. **MS** expressed an interest in reading the assessments once completed. These are unlikely to be available in time for the April meeting. **MS** noted a concern of coal dust settling on roofs and running into rain water tanks. He also highlighted noise from construction and operation of the site, while **AT** raised the potential light spill as an additional concern. These points were requested to be addressed in the assessments. **AB** suggested the next meeting would be an opportunity to provide detail on construction methods being proposed. Discussion on the date of the next meeting to accommodate AB's leave arrangements and MS work roster.
9	***ACTIONS***
	JF to advise of engineer feedback regarding the lowering Ventilation Shaft No. 8 in the design. Advise NS/AS. **AB/JF** to provide the assessment reports to Panel members when they are complete/available.
10	***CLOSE OF MEETING***
	Close of meeting 7:00pm. **Next meeting** will be held Thursday 8 April at the Menangle RFS (if available). **AB** will arrange pizzas from Lucy's Deli Cafe in Douglas Park.

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